



# Educational Facility Cleaning Service Offering

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Impressive Cleaning Solutions is pleased to submit this proposal for cleaning services to support your business in achieving its goals. This document will provide you with details of the services that we provide and how you can partner with us.

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## **WELCOME**

At Impressive Cleaning, we understand that our children are the future and a school is a child's first stepping stone out in to the real world which is why we have put together a cleaning package for schools. We feel it is our duty to help create and maintain environments that are clean with high levels of personal hygiene where our children play and learn.

We have attached more information regarding the service that we offer. We look forward to partnering with you.

## **OUR MISSION**

Our mission is to provide professional cleaning services that add value to our clients' businesses and properties.

## **SERVICES PROVIDED**

We can provide the following cleaning services for schools:

- Hard Floor Cleaning (carpeted and non-carpeted areas)
- Cleaning of Food preparation areas
- Restroom Cleaning
- Window Cleaning
- Carpet Cleaning

Listed below are some of the common areas that we clean in schools:

- School Administration Offices
- School Auditoriums
- School Hallways
- School Classrooms
- School Bathrooms
- School Gym

## **PROPOSED CLEANING TASKS**

| <b><u>School Administration Offices</u></b>  | <b><u>School Classrooms</u></b>  |
|--|--|
| <ul style="list-style-type: none"><li>• Clean all visible surfaces</li><li>• Wipe and clean the glass surfaces and remove handprints</li></ul> | <ul style="list-style-type: none"><li>• Dust and clean the desks, chairs and all visible surfaces</li><li>• Clean the teacher's desk and chair</li></ul> |

|  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Vacuum clean the drapes and upholstery</li> <li>• Dust and arrange the furniture</li> <li>• Vacuum clean the carpet and rugs</li> <li>• Empty trash and replace liners</li> <li>• Sweep and mop the hard floor</li> <li>• Replace paper utilities</li> </ul>  | <ul style="list-style-type: none"> <li>• Mop and clean the floor</li> <li>• Empty trash and replace liners</li> </ul>   |
| <p><b><u>School Bathroom</u></b></p> <ul style="list-style-type: none"> <li>• Clean the toilet bowl, inside, underside, rim and cover with powerful cleaners</li> <li>• Follow up by disinfecting them</li> <li>• Clean the booth doors and door knobs, sanitize them</li> <li>• Refill soap dispensers</li> <li>• Restock every paper utility</li> <li>• Mop and clean the floor</li> <li>• Empty trash and replace liners of the bins</li> </ul> | <p><b><u>School Hallways</u></b></p> <ul style="list-style-type: none"> <li>• Wipe and clean walls</li> <li>• Clean the notice board and other display boards</li> <li>• Vacuum clean the carpets and rugs</li> <li>• Mop and clean the hard wood floor</li> </ul>  |
| <p><b><u>Weekly Jobs</u></b></p> <ul style="list-style-type: none"> <li>• Window Cleaning</li> <li>• Remove cobwebs from corners and ceilings</li> <li>• Wipe the light and switch plates</li> </ul>   | <p><b><u>School Gym</u></b></p> <ul style="list-style-type: none"> <li>• Clean and air any removable gym mats</li> <li>• Mop and clean the floor</li> <li>• Clean/Dust gym equipment</li> </ul> <p><b><u>Monthly Jobs</u></b></p> <ul style="list-style-type: none"> <li>• Pressure Cleaning</li> <li>• Check the air-conditioners</li> </ul> |

## FINAL CLEANING TASKS

We will arrange to meet at the site where we will talk about your cleaning needs and come up with a final list.

## ORDERING CLEANING CONSUMABLES

This is an additional service offering for registered customers. Customers can order cleaning consumables (toilet paper, paper towels, bin liners etc) at competitive prices. All sales orders during the month will appear on the end of month invoice.

## PRICING AND INVOICING

Impressive Cleaning Solutions will send out an invoice for services performed on the last day of each month. **Our invoices are due in 14 days from the date of issue.**

The following table gives pricing for delivery of the services outlined in this service offering.

| SERVICES                | COST |
|-------------------------|------|
| Price                   | TBA  |
| Minimum hours per visit | 2    |

## REPORTING

At Impressive Cleaning Solutions we believe in keeping ourselves accountable for the work that we do. We will prepare a cleaning report each time we clean your premises. A monthly report will be emailed to your nominated email address along with a copy of the invoice for the services provided.

## INSURANCE

Impressive Cleaning Solutions has a public and product liability insurance policy. Documentation is available upon request.

## SECURITY

All our employees undergo a background check with the Australian Federal Police before they start work with us, that way you can be confident that your assets are in safe hands.

## CONCLUSION

If you have questions regarding this service offering, please feel free to contact Mr Blessing Tinarwo at your convenience via email at [blessing@impressivecleaningsolutions.com](mailto:blessing@impressivecleaningsolutions.com) or by phone at 0490 454 153.

## REFERENCES

### **Toni Glavocih**

Gemlife Group of Companies

Stapylton

Tel. 07 3440 8705

**Joseph Malihi**

River Park Towers

Surfers Paradise

M. 0419 302 327

## LET'S GET STARTED!

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If you are happy with the service offering and would like a quote, please return to the service page and click the "I'd like a quote button".